

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
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**Sht. No. 1798
November 18, 2014**

OFFICIAL MINUTES

Members Present: Carl Calarco, Connie Hellwig, Nicole Klein, William Murphy, Roger Spell, Leonard Zlockie

Members Absent: Michelle Cortez

Staff Present: Mark Ward, Melissa Sawicki, Robert Miller, Connie Poulin, Aimee Kilby

Staff Absent: None

Others Present: Sharon Turano (Villager Newspaper), Alexis Saunders (BOCES Class)

Call to order of meeting

President Calarco called the regular meeting of November 18, 2014 of the Ellicottville Central School Board of Education to order at 7:32 p.m. The pledge to the flag of the United States was recited.

Roll Call

Michelle Cortez - absent

Changes, Additions and Deletions to the Agenda

Additions:

- 14f. Moved by _____, seconded by _____ upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of State Environmental Quality Review Act and the regulations of the Department of Environmental Conservation of the State of New York (6 NYCRR Part 617, as amended) promulgated thereunder ("SEQRA"). (see attached resolution in full).
- 14g. Moved by _____, seconded by _____ upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of wording Calling for Publication of Notice Regarding Vote on a \$_____ Capital Project Proposition to be voted on January 21, 2015. (see attached resolution in full).

Statements and questions from the audience

None

Approve Agenda

Moved by Zlockie, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools to approve the agenda for the November 18, 2014 Board of Education meeting with additions.

**Yes – 6
No – 0
Carried**

Presentations & Reports

None

Communications, Commendations

- a. Letter from the Board President of West Valley Central School – President Calarco stated that it was good to hear that West Valley is happy to consider working with ECS.

Informational Items

- a. Capital Project – Discovered an area in the Business Office and Superintendent's Office that should have been sealed off and is not. The offices are extremely cold. Buildings and Grounds Committee is invited to next Capital Project Meeting on December 9th at 10:00 am.

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- b.** Strategic Planning Meeting: Thursday, November 20, 2014 @ 7:00 pm in the High School Cafeteria: Superintendent Ward stated that he would like to see a good turn out. Mrs. Poulin will lead the charge again with this plan (as she did with the last in 2009). He stated that the committee will look at the strengths and weaknesses of the district. Superintendent Ward encouraged Board Members to invite others to the meeting. Nicole Klein asked if community members were targeted to be members. Superintendent Ward stated yes. He added that students will be asked to participate, especially Student Council Members (particularly, the President, Connor Schmick). Superintendent Ward stated that he feels confident that the administrators can facilitate the strategic planning process and sees no need to hire an outside agency. He said this will save the district money.

Superintendent's Report

- a.** December 9th Board Meeting –will ask board members to take a look at the Child Nutrition Agreement and review the new plan. It will need board approval as well.
- b.** Mr. Miller will report on sports and music in his report.
- c.** Sports Banquet for Boy's and Girl's soccer was held on Sunday, November 16th. Coaches picked the date and the format of the evening. Desserts were served instead of a sit-down dinner.
- d.** Afterschool Programming – Superintendent Ward stated that he is recommending expanding the afterschool programs for students. He would like to recommend a program 2 nights a week for K, 1, and 2 students (recommended by teachers) to work on I-Ready. He also would like a program 2 nights a week for 7th & 8th grade students. Mr. Miller & Mrs. Poulin will speak with their staff at their faculty meetings on Wednesday regarding the additions. The estimated cost would be around \$13,000 for the year with an anticipated start date of early January. The expansion will add another day to the late bus schedule with it going from 2 days a week to 3 days a week. President Calarco stated that he felt this was where the district should be spending money, on the students academics. The Board gave Superintendent Ward permission to move ahead with plans for the programs.

Consent Items

Moved by Hellwig, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools:

- a.** That the board approve the minutes of the meetings of November 4, 2014
- b.** Acknowledgement of the November 5, 2014 Claims Auditor Reports

**Yes – 6
No – 0
Carried**

Committee Reports

None

Discussion Items

- a.** Small Capital Project – possible January 2015 Vote: Enclose vestibule entrance (south). This was cut from the original Capital Project because of funding. An upgraded sound system for the multi-use facility (gym & music), and new roofing for 2 areas of the school. Superintendent Ward suggested an \$895,000 project, but there must also be money for financial and professional fees. He added that he hopes the interest rates will stay around 3% or lower. Superintendent Ward also stated that the original project bids came in much higher than anyone could have predicted, mainly due to the building boom in Buffalo. The cost of the new project would be at an estimated cost of \$34,000-\$35,000 per year. He stated that while there is an impact on taxes it is small. President Calarco stated that the south entrance was a key component of the current project and the roofs have to be fixed one way or another. By putting it in a project the district can receive State Aid. Bill Murphy stated he felt \$925,000 was a good number. President Calarco polled members of the board and they agreed to a \$925,000 capital project. Nicole Klein stated she felt it was very important to educate the public on the need for this project. Superintendent Ward stated that he would encourage residents to come down to the school and see what the board is talking about for this project.

Old Business

None

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New Business

Moved by Spell, seconded by Klein, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of 8th grade trip to Washington, DC. June 2015.

**Yes – 6
No – 0
Carried**

Moved by Hellwig, seconded by Murphy, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of an insurance plan for special education department iPads through Worth Avenue Group at a cost of \$34 per year (per unit).

**Yes – 6
No – 0
Carried**

Moved by Spell, seconded by Klein, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of 2014 Tax Collector's Report.

**Yes – 6
No – 0
Carried**

Moved by Hellwig, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the movie *The Giver* to be shown in Mrs. Weber's Middle School English Classes.

**Yes – 6
No – 0
Carried**

Moved by Murphy, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the movie *12 Angry Men* to be shown in Ms. James's PIG Classes.

**Yes – 6
No – 0
Carried**

Moved by Spell, seconded by Klein, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of State Environmental Quality Review Act and the regulations of the Department of Environmental Conservation of the State of New York (6 NYCRR Part 617, as amended) promulgated thereunder ("SEQRA"). (see attached resolution in full).

Roll Call:	Hellwig	Yes
	Klein	Yes
	Murphy	Yes
	Spell	Yes
	Zlockie	Yes
	Calarco	Yes
	Cortez	Absent

**Yes – 6
No – 0
Carried**

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Moved by Klein, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of wording Calling for Publication of Notice Regarding Vote on a \$925,000 Capital Project Proposition to be voted on January 21, 2015. (see attached resolution in full).

Roll Call:	Hellwig	Yes
	Klein	Yes
	Murphy	Yes
	Spell	Yes
	Zlockie	Yes
	Calarco	Yes
	Cortez	Absent

**Yes – 6
No – 0
Carried**

Personnel

Moved by Murphy, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the following Winter Sports Coaches for the 2014-2015 school year:

Alpine Skiing	Kelly Fredrickson
Alpine Skiing (Volunteer)	Ralph Paddock
Alpine Skiing (Volunteer)	Roger Baldwin

**Yes – 6
No – 0
Carried**

Moved by Hellwig, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the following Scorers/Timers/30 Second Timers for Girls and Boy's Basketball for the 2014/2015 school year:
Glenn Hall, Tammy Eddy, Todd Palmatier, John Golley, Karen Morton, Karl Schwartz,
Dave McCann, Matt Finn

**Yes – 6
No – 0
Carried**

Principals Reports

Connie Poulin – Elementary Principal/CSE-CPSE Chairperson

1. Strategic Planning – Mrs. Poulin outlined the plan for the Strategic Planning Committee Meeting which will be held on Thursday, November 20, 2014 at 7:00 pm in the High School Library. Mrs. Poulin stated that there will be four sub-committees: Fiscal/Facilities, Academic Excellence, Student Programs & Communication Systems and Technology.
2. Parent/Teacher Conference went very well.
3. Report cards have been sent home
4. "Eagle Time" on 11/20/14 – 4th graders and Citizenship. Steve Applebee from the Eldred WWII Museum may attend.
5. New special education students will need additional help in the future. Will be asking at 12/9/14 meeting to hire another P/T Teacher Aide.

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Robert Miller – MS/HS Principal

1. •Music Department: Kaleigh Hunt, Alessia Filutze and Katie Barry will travel with Houghton College musicians to Washington, D.C. in May for the National Sousa Festival. They will participate in concerts at the Lincoln Memorial and the Kennedy Center. They will also be able to see a ceremony and concert featuring the President’s Own United States Marine Band.
-Concert at Salamanca High School went very well last week. Thank you to the Salamanca School District for letting ECS use their facilities.
2. •Volleyball – Marissa Hamilton, Alissa Gregory and the Cattaraugus/Little Valley Volleyball team made it to the sectional crossover finals where they lost to Eden. Eden eventually went on to win the State Title.
3. •Football – lost at the Ralph, but had a great season and provided great excitement for the community. Pep Assembly at Franklinville went very well. ECS wore maroon and Franklinville wore navy.
4. •Parent/Teacher Conference: had a lot of parents in and out of the building.
5. •STEM series kicking in. Meeting for tomorrow canceled because of weather.
6. •Workshops with BOCES regarding Social Studies curriculum standards updates. Social Studies was last updated in 1996.
7. •Lego Competition @ Houghton College this weekend. Chris Edwards and Blair Wood do a fantastic job with the students.

Policies

Moved by Zlockie, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, 3rd reading and approval of proposed changes to the following district policies:

- 1330 Appointments And Designations by The Board of Education
- 1332 Duties Of The School District Treasurer
- 1335 Appointment And Duties Of The Claims Auditor
- 1337 Duties Of The School Attorney
- 1338 Duties Of The School Physician/Nurse Practitioner/Physician Assistant
- 1710 Quorum
- 1730 Executive Sessions
- 2110 Orienting And Training New Board Members
- 3281 Use Of School-Owned Materials And Equipment
- 3510 Emergency School Closings
- 5230 Acceptance Of Gifts, Grants And Bequests To The School District
- 5510 Accounting of Funds
- 5570 Financial Accountability
- 5572 Audit Committee
- 5621 Accounting of Fixed Assets
- 5640 Smoking/Tobacco Use
- 5672 Information Security Breach And Notification
- 6170 Safety Of Students (Fingerprinting Clearance Of New Hire's)
- 6510 Health Insurance
- 6551 Family And Medical Leave Act
- 7511 Immunization Of Students
- 7512 Student Physicals
- 7513 Administration of Medication
- 7530 Child Abuse And Neglect/MalTreatment

**Yes - 6
No - 0
Carried**

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1st Reading of Proposed Policy Changes:

3420	Non-Discrimination and Anti-Harassment in the School District (Update)
6120	Equal Employment Opportunity (Update)
6121	Sexual Harassment of District Personnel (Update)
6122	Employee Grievances (New Policy)
7551	Sexual Harassment of Students (Update)
8130	Equal Educational Opportunities (Update)

Executive Session

Moved by Hellwig, seconded by Klein, to enter into executive session at 9:42 pm to discuss a legal matter and a contractual matter.

**Yes - 6
No - 0
Carried**

Moved by Murphy, seconded by Spell to come out of executive session and return to the regular meeting at 10:10 pm.

**Yes - 6
No - 0
Carried**

Adjournment of Meeting

Moved by Hellwig, seconded by Zlockie, to adjourn the regular meeting of November 18, 2014 at 10:10 p.m.

**Yes - 6
No - 0
Carried**

District Clerk

Deputy District Clerk